

Draft Minutes for Town of Pawlet Selectboard

Pawlet Town Hall

April 26, 2016

Members in Attendance:

Mike Beecher
Bob Jones
Sarah Ludlam
Ed Cleveland
Chuck Weeden

Others in Attendance:

April Friedman
Christie Friedman
Kim Ayers
Eric Mach
Nancy Morlino
Russell Ahlfeld
Elizabeth Gibson
Jimmy Sheldon
Lt. Chuck Cacciatore
Timothy Hughes-Muse

Item 1: Meeting Called to order at 7:03 pm

Item 2: Introduction of those present

Item 3: Review minutes of the April 12, 2016 meeting of the Selectboard. Ms. Ludlam made motion to accept the minutes with edits, seconded by Mr. Cleveland motion carried, voted and approved.

Item 4: Appearances by Local Citizens and Visitors

1. Vermont State Police- Lt. Chuck Cacciatore, the station commander at Rutland Barracks is visiting to do community outreach.
 - a. Lt. Cacciatore described some of the circumstances regarding fatal automobile accidents. Lt. Cacciatore explained that the investigations can take a long time.
 - b. Lt. Cacciatore described the Rutland Barracks as
 - i. Being short staffed- down 4 troopers
 - ii. Pawlet is on the end of the coverage for the barracks.
 - iii. The department is more reactive than proactive
 - c. Lt. Cacciatore does not know when he will return.
 - d. Lt. Cacciatore explained the reasons why the State Police are short staffed.

Item 5: Announcements

Item 6: Reports

1. *Elizabeth Gibson*
 - a. *Town Website-*

- i. Ms. Gibson would like to set up the online payments to the town, through the website.
- ii. Ms. Gibson solicited feedback on the town's website

b. Town Hall Preservation

- i. Lisa Ryan from Preservation Trust, encouraged us to use the auditorium for events. Ms. Gibson posted the rental policy.
- ii. Ms. Gibson explained that if business picks up in the town auditorium there will be a need to appoint a coordinator for the auditorium. The consensus of the board is to encourage the use of the auditorium.
- iii. To promote the use of the Auditorium, Ms. Ludlam indicated that Jon Weiss would be available to photograph the auditorium for the town website.

c. Energy Group

- i. SunCommon met with the energy group.
- ii. The Energy Group would like to host an Energy Fair in the auditorium this coming September with the goal of informing Pawlet residents about energy programs available throughout the state.
- iii. Ms. Morlino spoke with the board about how they would like to proceed with possible solar array at the landfill and on other town-owned property.

2. Road Foreman's Report – No report this week.

3. Zoning Administrator's Report- (This item was not on posted agenda)

- a. Downtown Designation Deadline is due Monday May 2.
- b. Mr. Mach presented the Letters of Notification to residents and to the State regarding Downtown Designation.
 - i. Mr. Beecher suggested some edits.
- c. The Southlake Group is hosting a community watershed event mark the community's rebuilding after Tropical Storm Irene. The event will be held on August 28th, 2016 and Mr. Mach will provide more details when he has them.
- d. TAC meeting- Mr. Mach will bring the speed limit reduction request to their attention.
- e. Unified Bylaws are being updated and slightly modified. Mr. Mach stated that the important change is to areas involving flood plain. With stronger language on the use of flood plains, the town will be eligible for more assistance in the case of a disaster.

4. Town Clerk's Memo

- a. Reviewed Town Clerk's Memo

- b. Ms. Ludlam made the motion to approve a renewal membership fee for \$155 for the International Institute of Municipal Clerks, seconded by Mr. Jones, motion carried, voted and approved.

5. *Town Treasurer's Memo*

- a. Reviewed the Town Treasurer's Memo.
- b. The Board discussed a possible credit card policy for the town's credit card.
- c. Ms. Ludlam made the motion to approve the warrants, seconded by Mr. Weeden, motion carried, voted and approved.
- d. The board discussed cleaning the town auditorium.
- e. The selectboard agreed with Ms. Coolidge that the schedule for the Town Hall Auditorium should be posted publicly, probably on town website.

6. *Selectboard Administrative Assistant's Memo*

- a. Reviewed Assistant's Memo
- b. Ms. Ludlam made a motion to sign the Notice of Environmental Conditions at Pawlet Landfill, seconded by Mr. Cleveland. Mr. Beecher signed paperwork to be filed with the town landfill deed that indicated the property was used as landfill and has been properly capped and maintained.

7. WWTF

- a. There has been another E.coli violation at the Wastewater Treatment Facility. The facility manager is working to resolve the issue.
- b. Mr. Thrasher has advised the board not to pursue the reimbursement of labor expenditures incurred when the RBC bearing were improperly installed because of the town's history with Green Mountain Engineering. The selectboard chose to gather more information before making a decision on how to proceed.

Item 8: Old Business

1. Delinquent Tax Policy

- a. The board and Kim Ayers discussed changes to the Delinquent Tax Policy. The changes will be made, and the updated policy will be posted in the town hall and on the town's website. The updated policy will be sent out with the next tax bill.

Item 9: New Business

- 1. Review of Bids for Gravel Crushing at town gravel pit. Bids were submitted by Chet McClellan and James Sheldon of Sheldon's Excavating. Mr. Weeden recommended that that the board accepts the bid from Sheldon's Excavating, because it was the most

economical. Mr. Cleveland made the motion seconded by Mr. Jones, motion carried, voted and approved.

2. People are parking in the streets and on the sidewalk in West Pawlet, which is a problem that the Zoning Administrator needs to address.
3. Dog Show at Pawlet Library
 - a. The selectboard is supportive of the Pawlet Public Library's fundraising event. The selectboard requests that the Pawlet Library Trustees consider these conditions for the event:
 - i. Admittance should require up-to-date dog license.
 - ii. Ask participants to curb their dog and that the event staff clean up incidentals after the event is over.
 - iii. Ask that dogs do not go on the town green, but on the south end of the library.
4. Display and Maintenance of the American Flag in the Village Centers.
 - a. The Selectboard will ask that the Pawlet and West Pawlet Fire Departments formally take responsibility for care and maintenance of the flags. The town will continue to supply flags and materials needed to do so properly.

Mr. Weeden made a motion to adjourn at 8:52 pm, Ms. Ludlam seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.